



Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, disability, religion or veteran's status. We will comply with all State and Federal protections.

**APPLICATION FOR EMPLOYMENT**

PLEASE PRINT OR TYPE, NOT VALID UNLESS SIGNED AT THE BOTTOM OF PAGE 4

Date of Application:

Name:      
 Last First Middle Nickname

Address:   
 Number Street City State Zip Code

Home Phone #:  Social Security Number:

State age if under 19 years of age:

**INDICATION OF THE POSITION FOR WHICH YOU ARE APPLYING IS REQUIRED**

Position title applying for:

NOTE: You may be disqualified from consideration if you do not complete the application in its entirety. If you have a resume, please attach, but do not indicate "see resume".

Temporary or summer  Part Time  Full Time Shift Hours Desired

Date Available to start:  Starting Salary Desired:

Have you previously applied with Renovations PM?  Yes  No

Have you previously been employed by Renovations PM?  Yes  No

If yes specify date and location: \_\_\_\_\_

Are you a citizen of the United States? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or

Yes  No

(Proof of citizenship or immigration status may be required upon employment).



# Renovations Property Management

8000 NW 7<sup>th</sup> St. Suite # 204. Miami, FL 33126. Phone: (305)883-5681 Fax: (305)883-6310  
www.renovationspm.com

List your previous place of employment, starting with your last position. If unemployed for a month or longer, please explain why. Former military personnel should furnish same details while in service as for employers. You may attach additional information if needed.

MY PRESENT EMPLOYER     MAY     MAY NOT    BE CONTACTED (check correct response)

Name & Address of Employer	From:
	To:
Job Title & Specific Duties:	Starting Salary:
	Ending Salary:
Reason for Leaving:	Supervisor's Name & Title:
	Phone #:

Name & Address of Employer	From:
	To:
Job Title & Specific Duties:	Starting Salary:
	Ending Salary:
Reason for Leaving:	Supervisor's Name & Title:
	Phone #:

Name & Address of Employer	From:
	To:
Job Title & Specific Duties:	Starting Salary:
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Education level	
Name & Location of School	
Years Attended	
Graduated (yes or no)	

Languages Spoken:     English     Spanish     Other \_\_\_\_\_

Computer Experience?     Yes     No    Programs: \_\_\_\_\_

School Activities (Honorary, Social, Sports, Etc.)*
*Exclude any organization which may reveal race, religion, or national origin.
What positions of leadership or responsibility have you held in school, work or elsewhere?
Of what civic, technical, trade, professional or other organizations are you a member?
Any activities outside of business? Describe:
What do you consider your most significant achievement?

Are you related to any person currently employed with our company? Yes  No  If yes, please list their name and department:


**Have you ever been convicted of a crime or entered a plea other than not guilty to any criminal charge?**  
 Yes     No    *a yes response will not automatically disqualify you from consideration. If yes, state the offense(s), date(s) of conviction(s) or plea(s) and sentence(s) imposed or disposition(s):*




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REFERENCES (Below, give the names of three persons you are not related to, whom you have known at least one year)

Name	Address	Business	Years known

Emergency Contact Information:

Name	<input type="text"/>	Relationship	<input type="text"/>	Phone Number	<input type="text"/>
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*This application will be given every consideration, but its receipt does not imply that the applicant will be employed nor obligate the company in any way. If employment is offered and accepted, it is understood and agreed that this employment is not for any definite period or succession of periods, and that it may be terminated either by the company or employee at any time with or without notice. All the statements and information on my application are true and correct and no attempt has been made to conceal or withhold pertinent information. I understand any falsification or misrepresentation is cause for termination in the event I am employed. I hereby authorize investigation of all of the statements I have made herein. I authorize the companies or persons named herein to give any information regarding my past employment, together with any information they may have regarding me whether or not it is on their records. I hereby release said companies or persons from all liability for any damage whatsoever for issuing or obtaining this information.*

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date of Signature**

Please print name of Applicant